

## R&D PLANNER

**Location:** Changzhou

**Starting date:** ASAP

### **Position:**

#### Design Office Planner:

- To build together with the different people responsibly the project planning
- Carrying out risk analyses related to deadlines and resources and proposing preventive actions
- Ensuring coherence between the different study programs within a project
- Identify planning optimizations to reduce costs
- Ensuring the follow-up / monitoring of project planning
- Elaboration of project progress reports
- Monitoring KPIs / Key Performance Indicators regarding the activities of Project Managers
- Informing the Concept Leader / Responsible about the project deadlines and critical routes.
- Monitoring the status of the project, detecting possible delays
- Estimate the delays associated with perimeter changes.
- Ensuring project feedback and enriching the standard data database
- Ensuring coherence with other business plans regarding the project.

#### Planning application referent:

- Referent of the planning software
- Ensure the creation and monitoring of the reports of the planning instrument

#### Planning Referent:

- Establishing and guaranteeing planning rules for Project Management
- Implementing and monitoring KPI planning
- Establishing / Sizing the planning needs of the Project Management
- Promoting planning within Project Management
- Building the planning methodology for the duration of the production series

#### Lean project management:

- Implementation and guarantee of Lean project management rules and technologies (Visual management, Obeya room, ...)
- KPI implementation followed by design

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### Cost monitoring:

- Monitoring the service budget
- Consumption monitoring for each project
- Year of budget construction N + 1

### **Requirement:**

- Bachelor level in planification
- 3 years of planning management

#### TO KNOW

- Knowledge of the organization, the company and how it works
- Deep skills in planning methodology
- Knowledge of the Office suite
- SCIFORMA
- ARAS

#### TO HAVE EXPERTISE

- Creating planning and manage it
- Manage KPI and communicate on it.
- Build the budget and follow it
- Analyzing a situation, finding the cause and recommending a solution
- Working in a multicultural environment
- Know how to communicate, convince, explain and negotiate
- Adaptation to the interlocutor.

#### TO HAVE EXPERIENCE

- Analytical capacity
- Team spirit
- Pedagogical skills
- Be methodical
- To be organized
- Be able to question existing facts
- Reactivity depending on the importance of the subject treated

**APPLICATION :** Please send your resume to: [sh-recruitment@ccifc.org](mailto:sh-recruitment@ccifc.org)

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